

**ALL COUNCILLORS OF**  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT MEETING**  
**AT The Millennium Sports Pavilion, The Trundle, Somersham**  
**On Monday 31<sup>st</sup> July 2017 at 7.30 p.m.**  
**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.**  
**APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.**

**AGENDA**

- 1. To Accept Apologies for Absence**
- 2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9<sup>th</sup> June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting.**

- 3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**At the meeting held on 10<sup>th</sup> July 2017 matters discussed were** 17/01155/HHFUL Oak Acres Farm, Parkhall Road, Somersham PE28 3HQ Proposed extension to existing bungalow and erection of carport

- 4. To Receive a Presentation from Kim Davies CCC about the possibilities & opportunities for the Local Nature Reserve**

- 5. To Discuss Planning Matters – [available to view on line at www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**PLANNING APPLICATIONS – dates extended where relevant**

H/5006/17/CW      Envar Composting Limited, The Heath, Woodhurst, PE28 3BS      26 July  
Extension of concrete pad for maturation of compost with drainage balancing lagoons, reed bed; perimeter earth bunds screening

H/5005/17/CW      The Heath, Woodhurst, Huntingdon PE28 3BS      1 August  
Change of use of existing building and adjacent land from composting & maturation of compost to recovery of waste in biomass boilers, drying waste, storage of biomass and drying material and bulking up and shredding waste wood (part retrospective). Erection of two external flue stacks and two biomass feed hoppers (retrospective). Extension of concrete hardstanding (retrospective). Extension of storage bays and two drying material hoppers. Change of use of existing building (no.11 existing site layout plan) from composting to composting and waste transfer. Change of use of part of existing building (no.10 on existing site layout plan) from composting to food waste transfer. Extension of perimeter earth bund. Installation of an internal roadway. Installation of two weighbridges and a weighbridge office.

**PLANNING APPLICATIONS APPROVED**

17/01155/HHFUL      Oak Acres Farm, Parkhall Road, Somersham PE28 3HQ  
Proposed extension to existing bungalow and erection of carport

17/01083/FUL      Land at 2, Hammond Way, Somersham  
Proposed dwelling with attached garage (alteration of approved dwelling type)

**PLANNING CONSULTATIONS – emailed to councillors**

Huntingdonshire Local Plan to 2036: Consultation Draft 2017  
Start date: 03/07/2017      End date: 25/08/2017

Huntingdonshire Local Plan to 2036: Draft Sustainability Appraisal 2017  
Start date: 03/07/2017      End date: 25/08/2017

Huntingdonshire Call for sites 2017

Start date: 03/07/2017 End date: 25/08/2017

Huntingdonshire Housing & Economic Land Availability Assessment 2017

Start date: 03/07/2017 End date: 25/08/2017

**6. To Approve the Minutes of the Meeting held on 10<sup>th</sup> July 2017**

**7. To Accept the Police Report**

Emailed to Councillors:

- i. Neighbourhood Watch Alerts
- ii. Email from Jason Ablewhite, Cambridgeshire & Peterborough Police & Crime Commissioner – Re Governance of Fire & Rescue Service Consultation

**8. To Accept a Report from County & District Councillor S Criswell and District Councillor G Bull**

**9. To Accept the Parish Clerk's Report Inc.**

**Matters Arising Report & Updates:**

**Correspondence:** M & G Charibond quarterly statement

**Correspondence emailed to councillors:**

- i. RSN online – weekly updates
- ii. Information on Parkrun at Little Stoke Park, Stoke Gifford Parish Council in relation to the 'Running Free' consultation

**10. To Discuss Finance & Risk Management Matters including: -**

- o **To Agree the Monthly Accounts**
- o **To Adopt the Norwood Building revised fire risk GEEP & PEEP's** (General Evacuation Emergency Plan & Personal Evacuation Emergency Plan), to approve the assembly point and consider purchasing Evacuation Packs (pack costs provided)
- o **The Co-operative Bank** – Proposal to move the all the funds being £52,108.52 to the Unity Trust Bank & to close the account
- o **Next Finance & Risk Management Working Party meeting** – 14<sup>th</sup> August 2017
- o **Parish Councillor Quarterly Risk Assessments** – due August 2017
- o **Councillor Training Dates** – the next dates are in Sutton on 13<sup>th</sup>, 20<sup>th</sup> & 27<sup>th</sup> September

**11. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**

10.1 Withdrawal of bus services by Whippet - update

10.2 LHI Bid – to discuss the draft proposal for the proposed junction realignment at St Ives Road /Pidley Road

10.3 LHI Bid for 2018 – deadline 30<sup>th</sup> September 2017

10.4 Huntingdonshire District Council Parking Survey. Online survey available until Friday 11<sup>th</sup> August 2017

<https://tinyurl.com/HDCCPark>

**Correspondence emailed to councillors:**

- o Roadwatch updates
- o A14 Cambridge to Huntingdon Improvement Scheme updates

**12. To Discuss Street Lighting Matters inc repairs**

- No quotes received as yet to replace the street lamp heads

**13. To Receive Reports from Somersham Parish Council Working Parties & Representatives:**

a) **The Norwood Playing Field/ Norwood Building**

- To Discuss updates on the RoSPA Play Area Inspection Report & Recommendations including costs
- Email request from 'Big Walkies' (a community group) fun dog show venue has fallen through for 27<sup>th</sup> August 2017 & requests to use the playing field free of charge + toilets & parking

b) **The Victory Hall Management Committee**

- Report from Miss Minter

c) **Amenity Area Working Party** (inc Definitive Footpaths)

- Next Working Party meeting 21<sup>st</sup> August 2017

d) **Friends of Somersham Local Nature Reserve & Somersham Lake**

- Report from Mr McCloskey

e) **Youth Working Party / Youth Club Report**

- Next meeting Tuesday 1<sup>st</sup> August 2017

f) **Community Library**

- Report from Mr McCloskey

g) **Millennium Sports Facility**

- SSLA Meeting held on Tuesday 18<sup>th</sup> July 2017

h) **Localism Working Party & Somersham Time Bank**

- Next Working Party meeting 14<sup>th</sup> August 2017
- Rural Community Energy for Parish Councils – opportunities Parish Council grant funding
- Time Bank 'Changing Lives' project – Taster Day & launch 2<sup>nd</sup> September 2017

- i) **Communication Working Party**
  - Report from Mr McCloskey
- j) **Christmas Lights Working Party**
  - Report from Mr Greaves
- k) **To Receive Reports of External Meetings Attended by Parish Councillor's**
  - Ms D Skeggs – Housing trip at Warboys

#### **14. To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature** *Mrs P Bryant* **25<sup>th</sup> July 2017**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The next Parish Council meeting will be held in the Millennium Pavilion on Monday 4<sup>th</sup> September 2017 at 7.30 pm**

**Steve Criswell, Chairman**

ACCOUNTS	31st July 2017	Vat		TOTAL	
Wages	Salaries	0.00	6307.99	6,307.99	Bac
LGSS	Pension Fund	0	766.15	766.15	Bac
NEST	Pension Fund	0	70.16	70.16	DD
Optimum Card	Top Up	0	450	£450.00	Bac
VHMC	Hall hire - June 2017	0	174	174	Bac
E-On	Street Lighting	3.57	71.41	74.98	Bac
TNS Ltd	Pedestrian mower	127.00	635	£762.00	Bac
Mrs T Clark	Expenses refund	0	15	15	Bac
Cole & Day	Fuel - June 2017	20.85	104.27	125.12	Bac
ESPO	Gas	2.13	42.53	44.66	Bac
	Gas	1.95	39	£40.95	Bac
SSLA	Grants for Millennium Sports Facility	0	5700	£5,700.00	Bac
	<b>TOTAL</b>	<b><u>155.50</u></b>	<b><u>14375.51</u></b>	<b><u>£14,531.01</u></b>	<b><u>14,531.01</u></b>

#### Electronic payments

Talk Talk	Telephone/Broadband	9.09	45.46	£54.55	DD
Talk Talk	CIC-01487 840266 (due August 2017)			£0.00	DD
Talk Talk	01487 841359 / broadband	9.27	46.34	55.61	DD
Carphone warehouse	L Bird - mobile contract payment	1.25	6.25	£7.50	DD
	P Bryant - mobile contract payment	1.25	6.25	7.5	DD
	M Tyers - mobile contract payment	1.3	6.5	£7.80	DD
Huntingdonshire DC	Sea Container - rates	0	47	£47.00	DD
	Norwood Building - rates	0	0	£0.00	
	<b>TOTAL</b>	<b><u>22.16</u></b>	<b><u>157.8</u></b>	<b><u>£179.96</u></b>	<b><u>179.96</u></b>

#### Cheques

HMRC	TAX & NI	0	3449.13	3449.13	
JF Waters	Flailing - grass verges	67.6	338	405.6	
		<b><u>67.6</u></b>	<b><u>3787.13</u></b>	<b><u>3854.73</u></b>	<b><u>3854.73</u></b>

**Optimum Card**

Teresa Clark	Training fees	0	36	36
	Tuck	0	25.66	25.66
	Crafts	0	8	8
	Tuck	0	26.48	26.48
	Training fees	0	36	36
	Training fees	0	36	36
	Tuck	0	32.2	32.2
	Tuck	0	32.14	32.14
	Crafts	0	9.23	9.23
	Tuck	0	63.04	63.04
	Tuck	0	19.85	19.85
	Tuck	0	2.67	2.67
	Crafts	1.28	6.38	7.66
	Crafts	0	4	4
	Tuck	0	13.73	13.73
Lucy Bird	Refreshments	0	10.92	10.92
	Refreshments	0	7.5	7.5
	Refreshments	0	5.89	5.89
	Refreshments	0	23.53	23.53
	Cash & fee	£0.00	10.3	£10.30
	Plants for planters	0	12	£12.00
	Cash & fee	0	20.59	20.59
	Cash & fee	0	30.89	30.89
Penny Bryant	Cash & fee	0	20.59	20.59
	Wall mounted key safe	3.44	17.2	20.64
	Water bill	0	16.47	£16.47
	Water bill	0	67.46	67.46
	Wristbands	3.75	18.75	£22.50
	TEN Licence - Handlebards	0	21	21
	Cash & fee	0	30.89	£30.89
	Ice creams & soft drinks	0	26.39	26.39
	<b>TOTAL</b>	<b>8.47</b>	<b>691.75</b>	

700.22

