

ALL COUNCILLORS OF
SOMERSHAM PARISH COUNCIL

ARE SUMMONED TO THE NEXT MEETING
AT The Millennium Sports Pavilion, The Trundle, Somersham
On Monday 5th June 2017 at 7.30 p.m.
THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.

AGENDA

- 1. To Accept Apologies for Absence**
- 2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9th June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting.**

- 3. To Receive a Presentation from Mark Davies on behalf of the CCLA (Churches, Charities & Local Authorities) Public Sector Deposit Fund & Local Authorities Property Fund.**
- 4. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

At the meeting held on 8th May 2017 no matters were discussed.

- 5. To Co-opt Parish Councillors to Working Parties, Committees and as Representatives**
- 6. To Discuss Planning Matters – available to view on line at www.somersham-pc.gov.uk**

PLANNING APPLICATIONS – dates extended where relevant

H/5004/17/CW Envar Composting Ltd, The Heath, Woodhurst PE28 3BS 1 June
Section 73 planning application to develop land without complying with condition 7 of planning permission H/05037/09/CW (Variation of Condition 7 of planning permission H/5005/04/CW: Extension of an existing building to enclose 8 existing composting tunnels; composting of organic feedstocks to produce compost for agriculture, horticulture and landscaping; establishment of ADAS Composting Research Project) to extend the hours of operation including vehicle movements to 0500 to 2200 hours daily

H/5004/17/CW Envar Composting Ltd, The Heath, Woodhurst PE28 3BS 1 June
Section 73 planning application to develop land without complying with conditions 2 and 5 of planning permission H/05021/11/CW (Demolition of old composting tunnels and ancillary structures; extension to waste reception building; new building to house new composting tunnels, biofilters & manoeuvring area; covered link to connect buildings; relocation of weighbridge & office; alteration of access to B1086) to allow alternative access arrangements.

17/01083/FUL Land at 2, Hammond Way, Somersham 14 June
Proposed dwelling with attached garage (alteration of approved house type)

PLANNING APPLICATIONS APPROVED

17/00636/HHFUL 12, Locksgate, Somersham PE28 3HZ 26 April
2 storey extension to the side of dwelling & single storey rear extension following demolition of existing conservatory and separate garage

PLANNING CONSULTATIONS – emailed to councillors

HDC – Godmanchester Submission Neighbourhood Plan – end date 19 June 2017

7. To Approve the Minutes of the Annual Meeting held on 8th May 2017**8. To Accept the Police Report**

Emailed to Councillors:

- i. Neighbourhood Watch Alerts

9. To Accept a Report from County & District Councillor S Criswell and District Councillor G Bull**10. To Accept the Parish Clerk's Report Inc. Matters Arising Report & Updates:**

Correspondence emailed to councillors:

- i. RSN online – weekly updates

11. HDC – Tree strategy for Huntingdonshire - to comment & respond on the value and future of the HDC Tree Warden Co-Ordinator

Hard copy correspondence:

- MAGPAS Air Ambulance request for donation
- Anglian Water Private Pumping Stations

12. To Discuss Finance & Risk Management Matters including: -

- To Agree the Monthly Accounts
- To Discuss Adopting a Fixed Asset Policy
- To Adopt the Norwood Building revised fire risk GEEP & PEEP's (General Evacuation Emergency Plan & Personal Evacuation Emergency Plan) & approve the assembly point
- **Internal Auditor**
 - To Discuss the Yearend Internal Auditors Report 2016-2017

13. To Amend Standing Orders

- a. To allow use of personal laptops & electronic tablets during meetings
- b. To change the term of office for Chairman from 3 years to 4 years with a break of 1 year before being eligible to hold office again.

14. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance

Correspondence emailed to councillors:

- CCC – Bus time table updates

15. To Discuss Street Lighting Matters inc repairs**16. To Consider the Consultation 'Run Free' – to amend the legislation to allow 'Park Runs' to be held free of charge – response date 5th July 2017****17. To Discuss Somersham Scouts acceptance of the revised 5-year lease & request for confirmation of a more long term commitment****18. To Receive Reports from Somersham Parish Council Working Parties & Representatives:**

- a) **The Norwood Playing Field/ Norwood Building**
 - To Discuss the RoSPA Play Area Inspection Report & Recommendations including costs
- b) **The Victory Hall Management Committee**
 - Draft Minutes
- c) **Amenity Area Working Party** (inc Definitive Footpaths)
- d) **Friends of Somersham Local Nature Reserve & Somersham Lake**
 - Report from Mr McCloskey
- e) **Youth Working Party / Youth Club Report**
 - Report from Miss Minter
- f) **Community Library**
 - Report from Mr McCloskey
- g) **Millennium Sports Facility**
- h) **Localism Working Party & Somersham Time Bank**
- i) **Communication Working Party**
 - Report from Mr McCloskey
- j) **Christmas Lights Working Party**
 - Report from Mr Greaves
- k) **To Receive Reports of External Meetings Attended by Parish Councillor's**

19. To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature *Mrs P Bryant* 30th May 2017

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

The next Parish Council meeting will be held in the Millennium Pavilion on Monday 10th July 2017 at 7.30 pm

Steve Criswell, Chairman

ACCOUNTS	5th June 2017	Vat		TOTAL		Cost Ce
Wages	Salaries	0.00	6125.91	6,125.91	Bacs	Salaries
LGSS	Pension Fund	0	1532.3	1532.3	Bacs	Pension
NEST	Pension Fund	0	62.34	124.68	DD	Pension
Cambridge Water Co	water	0	67.46	£67.46	Bacs	Norwood
Walters Ltd	Printer costs	33.74	168.68	202.42	Bacs	Adminis
Rialtas Bus Solutions Ltd	Omega accounts software	95	475	570	Bacs	Adminis
Anglian Water	Sewerage charges	0.00	185.62	£185.62	Bacs	Norwood
Viking Payments	Office materials	7.34	46.7	54.04	Bacs	Adminis
	Office materials	3.05	15.27	18.32	Bacs	Adminis
Community Roadwatch	Donation	0	100	100	Bacs	Chairma
Pear Technology	Mapping system - renewal fee	56.6	283	£339.60	Bacs	Adminis
Cole & Day	April fuel	22.32	111.62	£133.94	Bacs	Kubota
E-On	Street lighting	3.57	71.41	£74.98	Bacs	Street li
						Youth
VHMC	Hall hire	0	43.5	£43.50	Bacs	club
Playsafety Ltd	Play group RoSPA inspections	35.7	178.5	£214.20	Bacs	Norwood
PSK Ltd	Microwave link Norwood to Millennium	160	800	£960.00	Bacs	Parish /
PSK Ltd	Factory refurbished dome camera	120	600	£720.00	Bacs	Norwood
ESPO	Gas	2.93	58.66	£61.59	Bacs	Library
	Gas	3.18	63.66	66.84	Bacs	Norwood
						Time
Somersham PFA	Time Bank advert	0	17.5	17.5	Bacs	Bank
Viking Payments	Stationary	6.97	34.87	41.84	Bacs	Adminis
Canalbs Ltd	Internal Audit - year end 2016-2017	0	456.53	456.53	Bacs	Audit
Vision ICT Ltd	Website development	140	700	840	Bacs	Adminis
Mrs P Bryant	Optimum card top up	0	400	400	Bacs	Adminis

Miss M Blewett	Expenses	0	11.25	11.25	Bacs	Adminis
PSK Installations	20 x NET 2 fobs	18	90	108	Bacs	Norwooc
Unipart Security	Routine fire alarm maintenance	30	150	180	Bacs	Norwooc
CAPALC	Annual membership fee	0	557.19	557.19	Bacs	subscrip
	TOTAL	738.40	13406.97			14,145.37

£14,207.71

Electronic payments

Talk Talk	Telephone/Broadband	7.56	37.78	£45.34	DD	Adminis
Talk Talk	CIC-01487 840266 (due 5 Apr 2017)	6.31	31.53	£37.84	DD	Library
Talk Talk	CIC-01487 840266 (due 6 May 2017)	5.61	28.04	33.65	DD	Library
Talk Talk	CIC - 01487 840266 (due 5 June 2017)	6.77	33.83	40.6	DD	Library
Carphone warehouse	L Bird - mobile contract payment	1.25	6.25	£7.50	DD	Time Ba
	P Bryant - mobile contract payment	1.25	6.25	7.5	DD	Adminis
	M Tyers - mobile contract payment	1.25	6.25	£7.50	DD	Adminis
Huntingdonshire DC	Sea Container - rates	0	43	£43.00	DD	Adminis
	Norwood Building - rates	0	0	£0.00		No rate PWLB
PWLB	Loan repayment	0	5406	5406	DD	Loan
SSE	Lake sea container - electricity	5.26	26.3	31.56	DD	Lake are
	Multi Sports Area - electricity	1.44	28.89	30.33	DD	Multi sp
	Community Library - electricity	8.38	167.77	176.15	DD	Library

TOTAL

Cheques

Mr J Waters	Flailing	8.1	40.5	48.6		Chq No 3004
HMRC						

Optimum Card

Lucy Bird	Milk	0	0.5	0.5		Time Bank
Lucy Bird	Refreshments	0	6.84	6.84		Time Bank
Lucy Bird	Refreshments	0	5.89	5.89		Time Bank
Lucy Bird	Refreshments	0	10.92	10.92		Time Bank Norwooc
Penny Bryant	Door bell - security	0	22.58	22.58		B
Teresa Clark	Virtual college - management courses	0	108	108		Training Youth
Teresa Clark	Tuck	0	26.48	26.48		Club Youth
Teresa Clark	Tuck/crafts	£0.00	8	£8.00		Club
Teresa Clark	Tuck	0	25.66	25.66		Youth

Teresa Clark	Tuck	0	42.06	£42.06	Club Youth Club
		0	256.93	£256.93	