

ALL COUNCILLORS OF  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT MEETING  
AT The Millennium Sports Pavilion, The Trundle, Somersham  
On Monday 13<sup>th</sup> March 2017 at 7.30 p.m.  
THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.  
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.**

**AGENDA**

- 1. To Accept Apologies for Absence**
- 2. To Acknowledge Correct Procedure & Meeting Etiquette**
  - Copies provided to all councillors in July & November 2015 & August 2016
- 3. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9<sup>th</sup> June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting.**

**4. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**At the meeting held on 13<sup>th</sup> February 2017** Matters discussed were: Complaints about the bus service in the village, the service has changed quite a bit in the last few months and a number of services lost.

16/02473/FUL Land north of 107 and 109, High Street, Somersham. To redevelop the land to create 3 No 4 bed houses, with associated garaging and parking. The main concern is overlooking and loss of light to properties at No 14 & No 16 Whitehall Close.

David McCandless – Roadwatch presentation

**5. To Discuss Planning Matters – available to view on line at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**PLANNING APPLICATIONS** – dates extended where relevant

17/00017/FUL	Hilltop Orchard, St Ives Road, Somersham	10 March
	Change of use of part of orchard to provide 3 additional mobile homes, demolition of existing outbuildings and replacement building to house washroom facilities, conversion (retrospective) of existing mobile home to day room and retention of play area.	
17/00188/HHFUL	33, Parkhall Road, Somersham	23 March
	Proposed extension and dormer roof window	
17/00401/HHFUL	8, Queens Road, Somersham	29 March
	Ground floor and first floor extensions and alterations to dwelling and erection of detached garage.	

**PLANNING APPLICATIONS APPROVED**

16/02694/HHFUL 22, Cranfield Place, Somersham  
First floor extension over existing garage

16/02633/FUL Land At West Side Of 2 Hammond Way Somersham  
Proposed residential dwelling and detached garage

**PLANNING CORRESPONDENCE**

HDC – Street naming & numbering – Allocation of address to residential property at land west side of 2, Hammond Way, Somersham – to be known as 2A, Hammond Way

**6. To Approve the Minutes of the Meeting held on 13<sup>th</sup> February 2017**

**7. To Accept the Police Report**

Emailed to Councillors:

- i. Neighbourhood Watch Alerts

**8. To Accept a Report from County & District Councillor S Criswell and District Councillor G Bull**

**9. To Accept the Parish Clerk's Report Inc.**

**Matters Arising Report & Updates:**

Correspondence emailed to councillors:

- i. RSN online – weekly updates
- ii. Cambridgeshire Pension Fund – Invitation to nominate an employer representative
- iii. NALC – Parliamentary Lobby Day 2017 – 28 March 2017
- iv. CPALC – consultation on draft CAPALC membership agreement
- v. HM Government – The Better Broadband Subsidy Scheme
- vi. Huntingdonshire Parish Council Conference – 30<sup>th</sup> March 2017

Hard copy correspondence:

- vii. None

**10. To Discuss Finance & Risk Management Matters including: -**

- o To Agree the Monthly Accounts
- o To Report the S137 allowance for 2017-2018 is £7.57 per elector

**11. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**

Correspondence emailed to councillors:

- CCC – Bus time table updates
- A14 Cambridge to Huntingdon bulletin – Issue 3

11.1 Community Roadwatch (UK) CIC – update 15<sup>th</sup> Jan 2017 – to discuss supporting the CRW SID initiative in March in Chatteris Road

11.2 To discuss a letter from Mr A Adelano re parking on double yellow lines outside 105, High Street

11.3 To discuss bus stops and buses in Somersham

**12. To Discuss Street Lighting Matters inc repairs**

**13. To Receive Reports from Somersham Parish Council Working Parties & Representatives:**

- a) **The Norwood Playing Field/ Norwood Building** – Play area inspections will be carried out in April 2017
- b) **The Victory Hall Management Committee**
  - Draft Minutes 14<sup>th</sup> February 2017
- c) **Amenity Area Working Party** (inc Definitive Footpaths)
  - Working Party meeting held 20<sup>th</sup> February 2017
- d) **Friends of Somersham Local Nature Reserve & Somersham Lake**
  - Report from Mr McCloskey
- e) **Youth Working Party / Youth Club Report**
- f) **Community Library**
  - Report from Mr McCloskey
- g) **Millennium Sports Facility**
- h) **Localism Working Party & Somersham Time Bank**
- i) **Communication Working Party**
  - Next Meeting 4<sup>th</sup> April 2017
- j) **To Receive Reports of External Meetings Attended by Parish Councillor's**

**14. To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature** *Mrs P Bryant* 8<sup>th</sup> March 2017

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The Next meeting will be held in the Millennium Pavilion on Monday 10<sup>th</sup> April 2017**

**Steve Criswell, Chairman**

ACCOUNTS	13th March 2017	Vat		TOTAL		Cost Cent
Wages	Salaries	0.00	5852.46	5,852.46	Bacs	Salaries
LGSS	Pension Fund	0	1502.72	1502.72	Bacs	Pension
E-on Energy	Street lighting	3.37	67.47	£70.84	Bacs	Street Lig
ESPO	Norwood Building - gas	22.69	113.47	136.16	Bacs	Norwood
	Community library - gas	26.77	133.85	160.62	Bacs	Library
S Blackwell	Work on trees	0.00	960	£960.00	Bacs	Tree surg
	Storm damage clear up - ' Doris'	0	930	930	Bacs	Tre work
SLCC Enterprises Ltd	Practitioners Conference x 2 places	498	46.4	544.4	Bacs	Training
Glasdon UK Ltd	Fido bins	158.92	794.64	953.56	Bacs	Amenity
SSLA	Hire of pavilion function room	0	20	£20.00	Bacs	Administ
Ryness Electrical Supplies Ltd	QVS electrical bits	1.7	8.5	£10.20	Bacs	C Lights
						Norwood
Came & Co	Building insurance update cost	0	817.71	£817.71	Bacs	Pav
VHMC	Hall hire - February 2017	0	130.5	£130.50	Bacs	Youth Clu
Cole & Day	Tractor fuel - February 2017	15.19	75.97	£91.16	Bacs	Kubota tr
PSK Installations	GSM/3g line rental - CCTV High Street	11.1	55.5	£66.60	Bacs	CCTV - Hi
Benchmark Electrical Ltd	Tag system electrical work	210.4	1052	£1,262.40	Bacs	Norwood
Balfour Beatty	Year 2 of Street lighting maintenance	113.5	567.5	£681.00	Bacs	Street lig
	<b>TOTAL</b>	<b>1,061.64</b>	<b>13128.69</b>			<b>14,190.33</b>
				14,190.33		
<b>Electronic payments</b>						
Talk Talk	Telephone/Broadband				DD	Administ
Talk Talk	CIC-01487 840266			£0.00	DD	Library
Carphone warehouse	L Bird - mobile contract payment	1.25	6.25	£7.50	DD	Time Ban
	P Bryant - mobile contract payment	1.25	6.25	7.5	DD	Administ
	M Tyers - mobile contract payment	1.25	6.25	£7.50	DD	Administ
Huntingdonshire DC	Sea Container - rates	0	48	£48.00	DD	Administ
BT	Broadband - email/websites				DD	Administ
	<b>TOTAL</b>	<b>3.75</b>	<b>66.75</b>			<b>70.5</b>
				£70.50		
<b>Cheques</b>						
HMRC	Tax & NI -27 Feb 2017	0	1643.42	1643.42		Chq No 300
Madingly Mulch	Play bark	223.67	1118.33	1342		300
		<b>223.67</b>	<b>2761.75</b>			<b>2985.42</b>
				2985.42		
<b>Optimum Card</b>						
Mrs P Bryant	14th Feb - Work gear - SSLA Caretaker	0	25.97	25.97		SSLA

Mrs T Clark	Tuck - 21st Feb	0	39.17	39.17	Youth Clu
Mrs L Bird	Coffee morning - 17th Feb	0	9.04	9.04	Time Ban