

**ALL COUNCILLORS OF**  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT MEETING**  
**AT The Millennium Sports Pavilion, The Trundle, Somersham**  
**On Monday 16<sup>th</sup> January 2017 at 7.30 p.m.**  
**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.**  
**APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.**

**AGENDA**

- 1. To Accept Apologies for Absence**
- 2. To Acknowledge Correct Procedure & Meeting Etiquette**
  - a. Copies provided to all councillors in July & November 2015 & August 2016
- 3. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9<sup>th</sup> June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting.**

**4. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**At the meeting held on 19<sup>th</sup> December 2016 matters discussed: The Precept request for 2017-2018**

**5. To Discuss Planning Matters – available to view on line at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**PLANNING APPLICATIONS – dates extended where relevant**

16/02167/FUL	24, Norwood Road, Somersham Replacement dwelling	AMENDMENT
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The Parish Council responded to the amendment on 9<sup>th</sup> January 2017 and had no objection.

16/02633/FUL	Land at West side of 2, Hammond Way, Somersham Proposed residential dwelling & detached garage	9 <sup>th</sup> January
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16/02716/FUL	Oak Acres Farm, Parkhall Road, Somersham Erection of two dwellings following demolition of existing barn	24 <sup>th</sup> January
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**PLANNING APPLICATIONS APPROVED**

16/02289/HHFUL	34, Loftsteads, Somersham Proposed two storey side extension
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16/02160/FUL	Fields End, 42, Colne Fields, Somersham Convert existing B8 storage building to C3 Residential home
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**PLANNING APPLICATIONS WITHDRAWN**

16/02309/FUL	42B, High Street, Somersham To demolish the existing buildings and redevelop to create a 3-bed house and a 2 no. 2 bed bungalows
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**PLANNING ENFORCEMENT MATTERS**

Matters outstanding:

- 0900490OUT and 120063FUL – Land rear of 52, High Street, Somersham. Erection of single storey dwelling & garage. Front wall

**PLANNING CONSULTATION**

Emailed to Councillors the link for:

Huntingdonshire District Council – Huntingdonshire Local Plan to 2036: Wind Energy Developments – response date 16<sup>th</sup> January 2017

**6. To Approve the Minutes of the Meeting held on 19<sup>th</sup> December 2016**

**7. To Accept the Police Report**

Emailed to Councillors:

- i. Neighbourhood Watch Alerts

**8. To Accept a Report from County & District Councillor S Criswell and District Councillor G Bull**

**9. To Accept the Parish Clerk's Report Inc.**

**Matters Arising Report & Updates:**

Correspondence emailed to councillors:

- i. RSN online – weekly updates
- ii. CAPALC – Buckingham Palace Garden Party – 23<sup>rd</sup> May 2017
- iii. CAPALC – Outreach Councillor Training at Wistow Parish Council 7<sup>th</sup>, 14<sup>th</sup> & 21<sup>st</sup> Feb 2017

Correspondence- hard copies –

- i. M & G Charibond dividend £2.30 & annual report

**10. To Discuss Finance & Risk Management Matters including: -**

- o To Agree the Monthly Accounts
- o Huntingdonshire District Council – confirmation of Precept 2017/2018 @ £168,984. Band D charge £124.53

**11. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**

Correspondence emailed to councillors:

- CCC – Winter gritting – information on reinstatement of gritting routes. Huntingdonshire fully reinstated as of Friday 23<sup>rd</sup> December 2016

**12. To Discuss Street Lighting Matters inc repairs**

**13. To Purchase an Additional 3 'Fido bins' @ £152.17 + vat per bin**

- Proposed locations - Galleys Drove, Station Approach and 'Pykle' by New Line bridge

**14. To Consider Cambridgeshire County Council's Consultation Draft Corporate Energy Strategy**

- a. All councillors sent the email link - response date 31<sup>st</sup> January 2017

**15. To Receive Reports from Somersham Parish Council Working Parties & Representatives:**

- a) **The Norwood Playing Field/ Norwood Building**
  - Request permission to contact/write to a neighbouring property to remove a dead tree on the boundary of the Norwood Playing Field at the back of their property.
- b) **The Victory Hall Management Committee**
  - Draft Minutes from 13<sup>th</sup> December 2016
- c) **Amenity Area Working Party (inc Definitive Footpaths)**
  - Working Party next meeting 20<sup>th</sup> February 2017
- d) **Friends of Somersham Local Nature Reserve & Somersham Lake**
  - Draft Minutes 9<sup>th</sup> November 2016
  - Next meeting 11<sup>th</sup> January 2017
- e) **Youth Working Party / Youth Club Report**
- f) **Community Library**
  - Report from Mr McCloskey
- g) **Millennium Sports Facility**
  - SSLA Trustee meeting held 10<sup>th</sup> January 2017
- h) **Localism Working Party & Somersham Time Bank**
- i) **Personnel Working Party**
  - Next Meeting 24<sup>th</sup> January 2017
- j) **Communication Working Party**
  - Next Meeting 7<sup>th</sup> February 2017
- k) **To Receive Reports of External Meetings Attended by Parish Councillor's**

**16. To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature *Mrs P Bryant* 11<sup>th</sup> January 2017

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The Next meeting will be held in the Millennium Pavilion on Monday 13<sup>th</sup> February 2017**

ACCOUNTS	16th January 2017	Vat	TOTAL	Cost Cent
Wages	Salaries	0.00	5464.15	5,464.15 Bacs Salaries
LGSS	Pension Fund	0	1502.72	1502.72 Bacs Pension
E-on Energy	Street lighting	3.26	65.29	£68.55 Bacs Street Lig
ESPO	Norwood Building - gas	4.34	86.72	91.06 Bacs Norwood
	Community library - gas	4.17	83.35	87.52 Bacs Library
Viking Payments	Stationary	8.77	43.86	52.63 Bacs Administr
Camb's ACRE	Annual Membership	0	54	£54.00 Bacs Subscripti
QVS (Ryness Wholesale)	Tubes / starter switches	11.88	59.38	£71.26 Bacs Norwood
Fenland Fire Appliance	Fire Extinguisher - servicing	12.9	64.5	£77.40 Bacs Norwood
MK Illumination	Frame motif & bracket	67.17	335.85	£403.02 Bacs Christmas
S Blackwell	Work on trees	0.00	480	£480.00 Bacs Tree surg
Norris & Fisher	Building valuations	0	600	£600.00 Bacs Norwood
Warren Access	Versalift hire & insurance	72	360	£432.00 Bacs Christmas
	Self-drive insurance	0	120	£120.00 Bacs Christmas
PSK Installations	Door access system	568	2840	£3,408.00 Bacs Norwood
Pear Technology	Technical support & software updates	50	250	£300.00 Bacs Administr
Cole & Day	December fuel	8.36	41.81	£50.17 Bacs Kubota Tr
				Youth
VHMC	Hall hire	0	130.5	£130.50 Bacs Club
Glasdon UK Ltd	Fido bin x 2	75.62	378.1	£453.72 Bacs General p
QVS (Ryness Wholesale)	Pole mini connectors	1.7	8.5	£10.20 Bacs Christmas
E-on Energy	Street lighting	3.37	67.47	£70.84 Bacs Street Lig
SLCC	Membership fees	0	300	£300.00 Bacs Subscripti
	<b>TOTAL</b>	<b>891.54</b>	<b>13336.2</b>	<b>14,227.74</b>
				14,227.74
<b><u>Electronic payments</u></b>				
Talk Talk	Telephone/Broadband	8.23	41.15	£49.38 DD Administr
	Telephone/Broadband	6.64	33.18	39.82 DD Administr
Talk Talk	CIC-01487 840266	7.5	37.51	£45.01 DD Library
Carphone warehouse	L Bird - mobile contract payment	1.25	6.25	£7.50 DD Time Ban
	P Bryant - mobile contract payment	1.25	6.25	7.5 DD Administr
	M Tyers - mobile contract payment	1.25	6.25	£7.50 DD Administr
Huntingdonshire DC	Sea Container - rates	0	48	£48.00 DD Administr
BT	Broadband - email/websites	7.2	36	£43.20 DD Administr
CLA	Annual subscription	0	201	£201.00 DD Subscripti
	<b>TOTAL</b>	<b>33.32</b>	<b>415.59</b>	<b>448.91</b>
				£448.91
<b><u>Cheques</u></b>				
	NONE			